MINUTES

South Dakota Municipal League
Board of Directors

December 9, 2015 ★ SDML Building, Ft. Pierre

CALL TO ORDER

President Meri Jo Anderson called the meeting to order at 11:45 a.m. and asked for the members present to introduce themselves.

DECLARATION OF QUORUM

Board Members Present were: Meri Jo Anderson, New Underwood; Jeanne Duchscher, Parker; Karl Alberts, Aberdeen; Steve Allender, Rapid City; Amy Nelson, Yankton; Tim Reed, Brookings; Debbie Houseman, Lake Andes; Anita Lowary, Groton; Fay Bueno, Sturgis; Greg Jamison, Sioux Falls; Mike Wendland, Baltic; Mike Grosek, Webster; Renae Phinney, Ree Heights; Arnie Schott, McLaughlin; Mike Hammrich, Ipswich; Laurie Gill, Pierre

Others Present: Yvonne Taylor, SDML Executive Director; Lori Martinec, SDML Director of Research and Training; Jeff Mehlhaff, SDML Director of Municipal Electric Services

APPROVAL OF THE AGENDA

President Anderson requested the Board amend the agenda to add consideration of an amicus brief on behalf of the City of Sturgis on the illegalities associated with the incorporation of the Buffalo Chip Campground. It was moved by Lowary, seconded by Reed to so amend the agenda. Upon unanimous vote, the motion was approved.

APPROVAL OF THE MINUTES

It was moved by Wendland, seconded by Jamison to approve the minutes of the October 6, 2015 Board Meeting and the October 9, 2015 Annual Business Meeting. Upon unanimous vote, the motion was approved.

APPROVAL OF THE 2016 MEETING SCHEDULE

It was moved by Wendland, seconded by Reed to approve the 2016 meeting schedule as follows:

- Feb. 2, 2016 - Pierre (Meeting and Legislative Rib Dinner)
- June 2-3, 2016 - New Underwood (sleeping rooms in Rapid City)(Spring Board Meeting)
- October 4, 2016 – Rapid City (Annual Conference Meeting)
- December 14-15, 2016 - Pierre (Joint Board Meeting with Counties)

Upon unanimous vote, the motion was approved.
INTERNAL JOINT LEGISLATION DISCUSSION

Issues involved with legislative packages coming forward from the Interim Study Committee on County Government, and the Blue Ribbon Task Force on education, and the effect of both on municipal efforts were discussed. Taylor explained efforts being made by the county association and the SDML to attempt to gather local government entities together on a single piece of legislation of benefit to all, with provisions for some assistance to those impacted by tax increases and possible property tax reductions if necessary.

JOINT LEGISLATIVE DISCUSSION/MEETING – SDML/SDACC/SDCOA

The SDML board was joined by the boards of directors for the SD County Commissioners Association and the SD County Officials Association. Discussion was held on possible joint efforts, along with the various school entities, to gather support for a revenue increase for all involved. After lengthy discussion, the board disbanded to their own meetings for internal discussions and to reconvene at 5 p.m. to summarize their respective decisions.

NEW BUSINESS

Discussion of Amicus Brief on Behalf of the City of Sturgis
After lengthy discussion of the implications of unfettered voting registration untied to residency, along with problems created when government entities are established too close to existing municipalities, it was moved by Nelson, seconded by Reed, to have Taylor contact attorneys to get an amicus brief drafted and filed. With Bueno abstaining, and the remaining members all voting aye, the motion was approved.

Board Briefing – How it Works
Taylor presented a brief explanation of the SDML staff and board operations and how, in general, everything fits together.

Appointment of Affiliate officers
It was moved by Bueno, seconded by Lowary to approve the appointment of the affiliate officers as presented. Upon unanimous vote, the motion was approved.

Approval of Pooling Service Agreements
Taylor also presented the three endorsement/promotion and administrative service agreements between the SDML and the pools, stating there were only minor changes from previous year’s contracts. After board discussion, it was moved by Grosek, seconded by Wendland to approve the agreements with all three pools as presented. Upon unanimous vote, the motion was approved.

Approval of Banyon Re-seller Agreement
Taylor noted that the pricing schedule contained a few items that had decreased. It was moved by Alberts, seconded by Lowary to approve the agreement. Upon unanimous vote, the motion was approved.

Discussion of Teleconferencing System
Taylor explained that after receiving a very expensive quote for a system through RTI, the staff had explored other options, but in the meantime, RTI proposed the same system at a much reduced cost of
$1,500/year for three years hardware cost sharing and a $70/month charge for teleconference service. Taylor explained she felt the costs could be absorbed in existing budgets for office equipment and supplies. It was moved by Duchscher, seconded by Reed to move forward with the system. Upon unanimous vote, the motion was approved.

**Adoption of Policy on Intergovernmental Cooperation**

Taylor explained that language on intergovernmental cooperation had inadvertently been left out of the policy committee process, and asked the Board to consider adopting it now. It was moved by Jamison, seconded by Reed, to adopt the statement, “The SDML supports cooperative activities between county and municipal governments, the protection of existing joint activities, and elimination of barriers that hinder the creation of such arrangements.” Upon unanimous vote, the motion was approved.

**OLD BUSINESS**

**Affiliate Dues Discussion**

Taylor explained that staff was attempting to more accurately charge affiliate groups for the time-consuming portions of services, especially arrangement for booth rentals and awards. Taylor presented the Board with a comparison of current vs. proposed dues structure. It was moved by Reed, seconded by Alberts to approve the proposed dues structure as presented. Upon unanimous vote, the motion was approved.

Taylor further noted that the SD Liquor Control Association had disbanded, and had divided its remaining funds between the SDML and the SD Finance Officers’ Association to be used for training for the good of the membership.

**APPROVAL OF THE FINANCIAL STATEMENTS AND 2016 BUDGET**

The Board reviewed the financials as presented, and held discussion on the proposed 2016 budget.

It was moved by Reed, seconded by Houseman to approve the financials as presented. Upon unanimous vote, the motion was approved.

Taylor explained she was requesting a 2.7% adjustment for most staff members, with some variations based on changing duties and responsibilities.

It was moved by Schott, seconded by Bueno, to approve the 2016 budget, including staff salaries, as presented. Upon unanimous vote, the motion was approved.

**LEGISLATIVE REPORT**

Taylor reviewed several legislative proposals based on SDML policies and coming from other entities. The packet of draft legislation is filed with these minutes.

Taylor informed the Board that for now, she would be speaking to the River Basin Task Force to preserve future right to comment, but that essentially the SDML’s position was that taxes within city limits should come with corresponding representation on any governing bodies created to manage proposed river basin districts.
Discussion was held on the various pieces of legislation, and also on the need to establish a legislative advisory committee of five members to aid in making decisions as changes occur during the legislative session. It was moved by Nelson, seconded by Schott to have the President appoint a committee of five to serve as the legislative advisory committee. Upon unanimous vote, the motion was approved.

There being no expressed need for executive session, and no further business, the meeting was adjourned at 4:10 p.m. to meet with representatives of the SD Association of County Commissioners and the SD Association of County Officials.